APPENDIX E-344 P

VIOLATION REENTRY REJECT LIST

1. PURPOSE

   This procedure is applicable to chapter 49 and describes the method of processing the Violation Reentry Reject List, appendix F-119.

2. APPENDICES USED IN THIS PROCESS

   a. Appendix A-62, Violation Reentry Codes.

   b. Appendix B-66, Violation/Suspense Control Reentry Document (Input Option Code 1).

   c. Appendix F-119, Violation Reentry Reject List.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

   The responsible organizational element for the processing of the listing will be the ORC shown for the rejected input document.

4. INSTRUCTIONS

   a. The Violation Reentry Reject List is output daily, in duplicate, in the format of appendix F-119 as a notification of violation reentry actions that failed to process.

   b. The reason for rejection is indicated by the assignment of the applicable rejection code.

   c. The copy forwarded to the ORC personnel will be processed as follows:

      (1) Rejection Code 1 denotes there is no record of the violation number in the violation control file. This indicates either the violation has been previously cleared or the violation control number used is in error. The operating personnel will take no action on this type of rejection. If the violation control number is in error, a subsequent violation followup notice will be output for processing as specified in the ORC table.

      (2) Rejection Code 2 denotes that an invalid reentry code or invalid transaction format has been used.

        (a) Operating personnel will verify that the reentry code is valid (appendix A-62) and entered in the correct field positions for the DIC ZLR (appendix B-66).

(b) When the reentry code is D and the document in violation suspense is a requisition, verify that the element of data on the violation is restricted to pos. 30-35. If not, the reentry code will not process and the instructions in the applicable E appendix will apply.

(c) When the reentry code is BQ, BR, BS, C_, or D_ series MILSTRIP Status Code verify that the document in violation suspense is a requisition. If not, the reentry code will not process and the instructions in the applicable E appendix will apply.

(d) When the DIC of the reentry document is ZLR, verify that pos. 16-19 and subsequent location fields are valid. If not, make the necessary corrections and prepare a reentry ZLR document for computer input (appendix B-66).

(e) When the DIC is ZLR and all of the above conditions have been reviewed and there is no apparent discrepancy, prepare a reentry document using the pointer @ in pos. 15 and subsequent pointer fields, as necessary. Pointers on DIC ZLR reentry documents will be interpreted as blank spaces on the F-119 listing.

(3) The Violation Reentry Rejection List used by operating personnel may be destroyed upon completion of the actions specified in subparagraphs 4c(2)(a) through (e) above.

d. The duplicate copy of the Violation Reentry Reject List will be forwarded to the management office of the appropriate directorate as indicated by the ORC. This will be used for management analysis purposes to detect needs for computer program revisions and/or training of operating personnel.

5. FLOWCHART

Flowchart not required.